

**THE POLITICAL PARTIES (REGISTRATION)  
REGULATIONS, 1992**

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## **THE POLITICAL PARTIES (REGISTRATION) REGULATIONS, 1992**

(Under Section 22)

### Arrangement of Regulations

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Register of Particulars of Political Parties.

G.N. No. 111  
of 1992

**THE POLITICAL PARTIES (REGISTRATION) REGULATIONS, 1992**

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| Title  | 1. ,These Regulations may be cited as the Political Parties (Registration) Regulations, 1992, shall come into operation on the first day of July 1992 and shall apply throughout the United Republic.  |
| Interpretation<br>Act No. 5<br>of 1992                                 | 2. In these Regulations, unless the context otherwise requires-<br>“Act” means the political Parties Act, 1992;<br>“Assistant Registrar” means Assistant Registrar appointed under section 5 of the Act;<br>“political party” means a political party provisionally or fully registered under the Act;<br>“register” means the register or particulars of political parties kept by the Registrar for registering political parties;<br>“Registrar” means the Registrar of Political Parties appointed under section 4 of the Act and includes the Deputy Registrar and an Assistant Registrar.  |
| Application for<br>provisional<br>registration of a<br>political party | 3. -(1) Any person applying for the provisional registration of a party shall submit to the Registrar an application in duplicate in Form PP.1 set out in the First Schedule with two copies of the constitution and rules of the party, and two founding members of the party shall subscribe a declaration in support of the application in Form PP.2 set out in the First Schedule.<br><br>(2) The Registrar, on receipt of an application made under paragraph (1) of this Regulation, shall scrutinize it and shall, within thirty days of receipt of a valid application, issue a certificate of provisional registration on payment of the fees specified in the Second Schedule if he is satisfied that the prescribed conditions for registration have been fulfilled.<br><br>(3) The certificate of provisional registration of a political party shall be in Form PP.3 set out in the First Schedule. |
| Application for<br>full registration<br>of a political<br>party        | 4. -(1) Any person applying for full registration of a party shall submit to the Registrar an application in duplicate in of Form PP.4 set out in the First Schedule, and two office-bearers of the party shall subscribe a declaration in support of the application in Form PP.5 set out in the First Schedule.  |

(2) The Registrar, on receipt of an application made under paragraph (1) of this Regulation, shall scrutinize it and may issue a certificate of full registration on payment of the fees specified in the Second Schedule if he is satisfied that the conditions prescribed for registration have been fulfilled.

(3) The certificate of full registration of a party shall be in Form PP.6 set out in the First Schedule.

Notice of  
change of  
office-bearers

5-(1) Where an office –bearer of a registered party ceases to hold office or a person is appointed to be an office-bearer of a registered party, the party shall, within fourteen days, send notice thereof to the Registrar.

(2) A notice sent under the provisions of paragraph (1) of this Regulation shall be in duplicate in Form PP.7 set out in the First Schedule.

Notice of  
change of  
location of head  
office or postal  
address.

6-(1) Where a registered party changes the location of its head office or changes its postal address it shall, within fourteen days, send notice thereof to the Registrar.

(2) A notice under the provisions of paragraph (1) of this Regulation shall be in duplicate in Form PP.8 or Form PP.9, as the case may be, set out in the First Schedule.

Application to  
change name of  
party, to  
become branch  
or affiliate

7-(1) A registered party shall apply for the prior written approval of the Registrar if it intends –

- a) To change its name; or
- b) To become a branch or an affiliate of an organization or group of a political nature established outside the United Republic.

(2) Where a registered party amends any of the provisions of its constitution or any of its rules it shall, within fourteen days, send notice thereof to the Registrar.

(3) Any registered party that desires to obtain approval under paragraph (1) of this Regulation shall send to the Registrar an application in duplicate in Form PP.10 set out in the First Schedule; and the Registrar shall notify, in writing, the party of this decision on the application.

(4) A notice of any change in any of the provisions of the constitution or rules of a party shall, within fourteen days, be made in duplicate in Form PP.11 set out in the First Schedule.

(5) The Registrar shall refuse an application by a registered party to change its name where the proposed name-

- a) is identical to that of any other existing registered party; or
- b) so nearly resembles the name of another existing registered party as, in the opinion of the Registrar, is likely to deceive, mislead or confuse the public or the members of either party; or
- c) is in the opinion of the Registrar, undesirable; or
- d) is prohibited under section 12 (1) of the Act or under any other written law.

(6) Subject to paragraph (7), the Registrar may, in his discretion, refuse an application by a registered party to become a branch or an affiliate of an organization or group of a political nature established outside the United Republic.

(7) The Registrar shall, prior to refusing an application, notify his intention and reasons to the party concerned and shall give it an opportunity to submit reasons, if any, why the application should not be refused.

8. Every registered party which –

- a) Changes its name; or
- b) Becomes a branch of, or affiliate to, or connected with, any organization or group established outside the United Republic, shall within fourteen days from the date of such change of name or of becoming a branch or an affiliate or being so connected, send to the Registrar notice thereof in duplicate in Form PP.13 set out in the First Schedule.

Notice of  
change of name  
of party, to  
become branch  
or affiliate

9-(1) The Registrar shall maintain a register for recording information furnished to him in compliance with the Act and these Regulations.

(2) Where the name of a registered party is changed, the Registrar shall issue a fresh certificate of registration upon the original certificate being surrendered to him unless its absence is accounted for to his satisfaction.

Register of  
particulars of  
political parties.

(3) Where an application is made for full registration of a party, the applicants shall surrender the certificate of provisional registration to the Registrar unless they account for its absence to his satisfaction.

(4) The register prescribed under this Regulation shall be in the form set out in the Third Schedule.

10. Where under section 19 of the Act the Registrar cancels the registration of a party, he shall give notification of the cancellation to the party in Form PP.15 set out in the First Schedule.

Notification of cancellation of registration of a political party.

\*11-(1) Every fully registered party which receives money from any source whatsoever within or outside the United Republic, whether by way of fees, contributions, interest or return on any investment, subvention or donation, shall keep one or more books of account in which shall be entered details of all moneys received and payments made by the party.

Record of funds and other resources received by party.

(2) Every fully registered party shall disclose to the Registrar any funds or other resources obtained by the party from sources outside the United Republic in Form PP.16 set out in the First Schedule.

Annual accounts

12-(1) Every party which is fully registered shall submit to the Registrar, not later than six months after the end of financial year, a copy of an audited statement of accounts and the auditors report on those accounts.

(2) The accounts referred to in paragraph (1) of this Regulation shall be accompanied by a statement in duplicate in Form PP.17 set in the First Schedule.

Returns and reports

13-(1) The Registrar may at any time require a party to submit to him a return or report relating to the constitution, objects, office-bearers or membership as well as the finances of the party.

(2) Every office-bearer and every person managing or assisting in the management of a party shall forthwith comply with any requirement made by the Registrar under paragraph (1) of this Regulation.

Notices to be  
signed by  
office-bearers

14. Every notice, application, statement or other document required under the Act or these Regulations to be furnished or sent to the Registrar shall be signed by at least two office-bearers of the party concerned.

Notices by  
Registrar sent  
by registered  
post

15. Any notice which the Registrar is required under the Regulations to give to any party shall be deemed to have been given to the party if sent by registered post addressed to the party at its postal address.

Offences and  
penalties.

16. In the event of a breach by a party of the provisions of Regulation 6,7,8,11,12 or 13, every office-bearer of the party concerned shall be guilty of an offence and shall be liable on conviction to a fine not exceeding thirty thousand shillings or to imprisonment for a term not exceeding six months or to both such fine and imprisonment.

FIRST SCHEDULE

FORMS

FORM PP.1

The Political Parties (Registration) Regulations, 1992

APPLICATION FOR PROVISIONAL REGISTRTION OF A POLITICAL PARTY

(Regulation 3)

Application is here by made for provisional registration of ..... (Name of political party) (Hereinafter called "the party") under the Political Parties Act, 1992.

- 1. The principal office of the party is situated at .....
2. The postal address of the party is .....
3. We annex hereto marked "A" two true copies of the constitution and rules or by-laws of the party.
4. We annex hereto marked "B" a declaration in Form PP.2 in support of this application

Dated this ..... day of .....19.....

Names and signatures of two (1) .....(Name)

Founding members: - ..... (Signature)

(2) .....(Name)

(3) ..... (Signature)

NOTE: The attention of applicants is drawn to the need to complete and submit form PP.2 to indicate their compliance with section 9 or the Political Parties Act, 1992.

The Political Parties (Registration) Regulations, 1992

**DECLARATION IN SUPPORT OF AN APPLICATION FOR PROVISIONAL REGISTRATION OF A POLICTICAL PARTY**

(Regulation 3)

We, the founding members, whose signatures are subscribed hereto, do hereby solemnly declare as follows: -

1. That the constitution or policy of our party –
  - a) Does not advocate or further the interests of –
    - (i) any religious belief or group; or
    - (ii) any tribal, ethnic or racial group or gender; or
    - (iii) only a particular area within an party of he United.
  - b) does not advocate the breaking up the Union constituting the United Republic;
  - c) does not accept or advocate the use of force or violence as a means of attaining its political objectives.
  - d) does not advocate or aim to carry on its political objectives exclusively in one part of the United Republic.
  
2. That the party will allow period and democratic elections of its leadership as provided in the constitution submitted with the application for provisional registration.

This declaration is made to the best of our knowledge, information and belief.

Made this ..... day of .....20.....

Names and signatures of two (1) .....(Name)

Founding members: - ..... (Signature)

(2) .....(Name)

..... (Signature)

In the presence of:

Name: .....

Address:.....

Qualification;.....

Signature .....

Notary Public/Commissioner for Oaths

**FORM PP.3**

The Political Parties (Registration) Regulations, 1992

**CERTIFICATE OF PROVISIONAL REGISTRATION  
OF A POLITICAL PARTY  
(Regulation 3)**

I hereby certify that .....

Has this day been provisionally registered as a political party under the Political Parties Act, 1992

Dated this ..... Day of .....19.....

This certificate is valid for one hundred and eight days

From the date of issue.

.....  
**REGISTRAR OF POLITICAL PARTIES.**

The Political Parties (Registration) Regulations, 1992

**APPLICATION FOR FULL REGISTRATION  
OF A POLITICAL PARTY**

(Regulation 4)

Application is hereby made for full registration of .....

(Name of the party) as a political party under the Political Parties Act, 1992.

1. The political party has been provisionally registered under Certificate of Provisional Registration No. .... Which is annexed hereto, marked "A".
2. The party has fulfilled all the conditions as regards:
  - a) The minimum number of registered members in both parts of the United Republic; and
  - b) The nomination and disposition of the party leadership, as stated in our declaration in Form PP.5 which is annexed hereto, marked "B".
  - c) We annex hereto, marked "C", two true copies of the revised constitution and rules of the party (Where applicable).

Dated this ..... day of .....20 .....

Names and signatures of two (1) .....(Name)

Applicants: ..... (Signature)

(3) .....(Name)

..... (Signature)

**FORM PP.5**

The Political Parties (Registration) Regulations, 1992

**DECLARATION IN SUPPORT OF AN APPLICATION  
FOR FULL REGISTRATION OF A POLITICAL PARTY**

(Regulation 4)

..... (Name of the political party)

We, the applicants whose signatures are subscribed hereto do hereby solemnly declare as follows: -

1. The political party in respect of which we seek full registration has been provisionally registered and the provisional registration is subsisting.
2. The party has obtained not less than two hundred registered members who are qualified to be registered as voters for purpose of Parliamentary elections from each of at least ten Regions of the United Republic out of which at least two Regions are in Tanzania Zanzibar, being one Region each in Zanzibar and Pemba, as indicated in Part 1 of this form.
3. The names of the national leaders of the party from both parts of the United Republic are indicated in Part II of this Form.  
Further, we undertake that the party-
  - a) Shall appoint a board of trustees to manage the properties and any business or investment of the party and shall, not later than sixty days from the date of full registration, submit to the Registrar the names and addresses of the trustees as well as a copy of the certificate of incorporation issued under the Trustees Incorporation Ordinance; and
  - b) Shall submit every year an audited statement of accounts of the party, the auditors report on those accounts, as well as an annual declaration of all the property owned by the party.

**FORM PP.5 PART I. NUMBER OF MEMBERS OF THE PARTY  
ACCORDING TO REGIONS**

**A. MAINLAND TANZANIA:**

Name of Region	Number of Members	Name of Region	Number of Members
1) .....	.....	11. ....	.....
2) .....	.....	12. ....	.....
3) .....	.....	13. ....	.....
4) .....	.....	14. ....	.....
5) .....	.....	15. ....	.....
6) .....	.....	16. ....	.....
7) .....	.....	17. ....	.....
8) .....	.....	18. ....	.....
9) .....	.....	19. ....	.....
10) .....	.....	20. ....	.....
		21. ....	.....

**B. TANZANIA ZANZIBAR:**

Name of Region	Number of Members
1. ....	.....
2. ....	.....
3. ....	.....
4. ....	.....
5. ....	.....

**FORM PP. 5 PART II. PARTICULARS OF NATIONAL LEADERS OF THE PARTY**

Name	Address	Designation	Position Held	Date of Appointment/ Election	Place of origin*
1. ....	.....	.....	.....	.....	.....
2. ....	.....	.....	.....	.....	.....
3. ....	.....	.....	.....	.....	.....
4. ....	.....	.....	.....	.....	.....
5. ....	.....	.....	.....	.....	.....
6. ....	.....	.....	.....	.....	.....
7. ....	.....	.....	.....	.....	.....
8. ....	.....	.....	.....	.....	.....
9. ....	.....	.....	.....	.....	.....
10. ....	.....	.....	.....	.....	.....

\* State whether Mainland Tanzania or Tanzania Zanzibar

This declaration is made to the best of our knowledge, information and belief.

Made this ..... day of .....20. ....

Names and signatures of two (1) .....(Name)

Founding members: ..... (Signature)

(2) .....(Name)

..... (Signature)

In the presence of:

Name: .....

Address: .....

Qualification .....

Signature .....

Notary Public/Commissioner for Oaths.

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**FORM PP. 5 PART III. – PARTY MEMBERSHIP VERIFICATION\***

Name of Region.....

Name of Member

Age .....

Sex .....

Occupation .....

Profession .....

Tribe / Ethnic group.....

Religion .....

Residence (State District, town, village) .....

Postal Address.....

Cell/Kitongoji/Ward or other Local Leader .....

Party Membership Card No.....issued (date).....at.....(place)

Name of father or guardian .....

\*Note: These particulars must be given in respect of at least 200 party members per Region in at least ten Regions of the United Republic out of which at least two Regions are in Tanzania Zanzibar, being one Region each in Zanzibar and Pemba.

**FORM PP.6**

The Political Parties (Registration) Regulations, 1992

**CERTIFICATE OF FULL, REGISTRATION  
OF A POLITICAL PARTY**

(Regulation 4)

I hereby certify that .....

Has this day been fully registered as a political party under the Political Parties Act, 1992

.

Dated this ..... day of .....19.....

.....  
**REGISTRAR OF POLITICAL PARTIES**

**FORM PP.7**

The Political Parties (Registration) Regulations, 1992

**NOTICE OF CHANGE OF OFFICE – BEARERS  
OF A POLITICAL PARTY**

(Regulation 5)

Name of political party.....

1. The following persons have ceased to be office-bearers of the party:

Full name	Designation	Date of Vacating Office
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

2. The following persons have been appointed/elected office-bearers of the party

Full Name	Designation	Date of appointment/election to office
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

Dated this ..... day of .....20.....

Name	Designation	Signature
(1).....	.....	.....
(2).....	.....	.....

NOTE: “Office-bearer”, in relation to a party, means any person who is the chairman, deputy chairman, secretary or treasurer of that party, or who is a member of the governing or executive body thereof or who holds in the party any office or position similar to any of those offices.

**FORM PP.8**

The Political Parties (Registration) Regulations, 1992

**NOTICE OF CHANGE OF LOCATION OF HEAD**

**OFFICE OF A POLITICAL PARTY**

(Regulation 6)

Notice is hereby given that the location of the head office of the political party known as

..... was on the ..... day of .....20.....

Changed from ..... to .....

Dated this ..... Day of .....20.....

Full Name

Designation

Signature

(1)..... .....

(2)..... .....

**FORM PP.9**

The Political Parties (Registration) Regulations, 1992

**NOTICE OF CHANGE OF POSTAL ADDRESS  
OF A POLITICAL PARTY**

(Regulation 6)

Notice is hereby given that the postal address of the political party known  
as.....  
was on the ..... Day of .....20 ..... changed from  
..... to .....

Dated this ..... day of .....20.....

Name	Designation	Signature
(1).....	.....	.....
(2).....	.....	.....

**FORM PP.10**

**APPLICATION FOR APPROVAL TO CHANGE THE NAME OF  
A POLITICAL PARTY**

(Regulation 7).

The Political Parties (Registration) Regulations, 1992

Application is hereby made for approval to change the name of the political party known as

.....

to .....

The reason why this change is desired is .....

.....

.....

Dated this ..... day of .....20 .....

Full Name

Designation

Signature

(1).....

(2).....

**FORM PP. 11**

**NOTICE OF CHANGE OF CONSTITUTION OR RULES OF  
A POLITICAL PARTY**

(Regulation 7)

The Political Parties (Registration) Regulations, 1992

Notice is hereby given that the political party known as .....  
.....  
has changed its constitution/rules in the following respects, that is to say: .....  
.....

Dated this ..... day of .....20 .....

Name	Designation	Signature
(1).....	.....	.....
(2).....	.....	.....

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**FORM PP.12**

The Political Parties (Registration) Regulations, 1992

**NOTICE OF INTENTION TO CANCEL THE REGISTRATION  
OF A POLITICAL PARTY**

(Omitted, in view of Regulation 10 and Form PP.15)

**FORM PP.13**

The Political Parties (Registration) Regulations 1992

**NOTICE OF CHANGE OF NAME OF PARTY  
TO BECOME BRANCH OR AFFILIATE**

(Regulation 8)

Notice is hereby given that the political party formerly known as .....  
.....  
has changed its name to .....

Dated this ..... day of .....20.....

Name	Designation	Signature
(1)..... .....	..... .....	..... .....
(2)..... .....	..... .....	..... .....

Note – The written approval of the Registrar is required before a registered political party changes its name. Application for approval should be made in Form PP.10

**FORM PP.14**

The Political Parties (Registration) Regulations, 1992

**NOTICE OF CHANGE OF OBJECTS OF A  
POLITICAL PARTY**

[Omitted, in view of Regulation 7 and Form PP.11]

**FORM PP.15**

The Political Parties (Registration) Regulations, 1992

**NOTIFICATION OF CANCELLATION OF THE REGISTRATION  
OF A POLITICAL PARTY**

(Regulation 10)

To).....  
.....

I hereby give you notice that, in exercise of the powers conferred upon me by section 19 of the Political Parties Act, 1992, I have this day cancelled the registration of the political party known as

.....  
on the ground that .....  
.....  
.....  
.....  
.....  
.....

Dated this ..... day of .....20.....

.....  
**REGISTRAR OF POLITICAL PARTIES**

**FORM PP.16**

The Political Parties (Registration) Regulations, 1992

**DISCLOSURE OF FUNDS AND OTHER RESOURCES OBTAINED BY A POLITICAL PARTY FROM WITHIN OR OUTSIDE THE UNITED REPUBLIC\***

(Regulation 11)

We, the undersigned office-bearers, hereby declare as follows:

The political party known as .....  
which is fully registered under Certificate No. ....  
has received from within or outside the United Republic the following funds or other resources:

Date of Receipt	Currency and Amount	Other resources and value	Benefactor's Name and Address
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Dated this ..... day of .....20.....

Name	Designation	Signature
(1).....	.....	.....
.....	.....	.....
(2).....	.....	.....
.....	.....	.....

\* Note: See also section 13 of the Political Parties Act, 1992.

The Political Parties (Registration) Regulations, 1992

**RETURN OF ANNUAL ACCOUNTS OF A POLITICAL  
PARTY FOR THE YEAR ENDED .....20 .....**

(Regulation 12)

We, the undersigned, being authorised office-bearers of the political party known as

.....

do hereby submit herewith a copy of the audited statement of accounts for the year stated above and the auditors' report on those accounts.

Dated this ..... day of .....20.....

Name	Designation	Signature
(1)..... .....	..... .....	..... .....
(2)..... .....	..... .....	..... .....

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**SECOND SCHEDULE  
FEES**

Item	Matter	Rate
1.	On application for provisional registration .....	25,000.00
2.	On application for full registration .....	50,000.00
3.	On application for a copy of any certificate Or filed document or for a certified extract from the register.....	5,000.00

**THIRD SCHEDULE**

**REGISTER OR PARTICULARS OF POLITICAL PARTIES**

(Regulation 9)

FOLIO No. ....

- A. Name of Political Party ..... File No.....
- B. Postal Address of Party .....
- C. Location of Head Office of Party .....
- D. Particulars of Provisional Registration.

Date of receipt of application for provisional registration	Date when application refused	Certificate Serial No. (Form PP.3)	Date of issue

- E. Particulars of Full Registration of Political Party:

Certificate of full registration serial No..... (Form PP . 6)	Date of issue	Date of cancellation	

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F. Change of name of Political Party:

- i) New name .....
- ii) Date of change of name .....

G. Change of constitution /Rules (date) .....

